



St Joseph's College

COOMERA

Courage to Love, Learn and Serve

DRAFT ENROLMENT POLICY

PURPOSE

This policy provides guidelines for the College to use in the enrolment of students.

RATIONALE

This policy supports the College in determining the enrolment of students in a just and equitable manner giving rise to local context and extending particular assistance to students at the margins of society. This policy is cognisant of the Brisbane Catholic Education Council's Enrolment of Students Policy, Students with Disabilities Policy, Financial Accessibility Policy and Students who are at the Margins of Society and/or Out of Home Policy. The College implements Brisbane Catholic Education's Enrolment Application Support Procedures for Students requiring Educational Adjustments (www.bne.catholic.edu.au).

POLICY STATEMENT

When enrolling students, priority will be given to those who are baptised Catholic, siblings and students from other faith traditions whose families demonstrate that they share the expressed values of the College and who are willing to support and contribute to the school's vision and ethos.

1. Priority for enrolling students:
 - a. Siblings of students already enrolled in the College
 - b. Baptised Catholics
 - c. Non-baptised students from Catholic families
 - d. Students from other faith traditions whose families demonstrate that they share the expressed values of the College and who are willing to support and contribute to the school's vision and ethos.
 - e. Proximity to the College
2. Applications will be accepted by the College up to three years prior to starting year.
3. Offers of a place will be made once all relevant paperwork is received by the College and after a successful enrolment interview.
4. A non-refundable confirmation of enrolment acceptance fee will be required to confirm an offer of a place.
5. In accepting an offer of enrolment, the College expects parents and students to:
 - a. Share in the expressed values of the College
 - b. Contribute positively and actively to enhance the spiritual life of the College
 - c. Commit to and support the *Guidelines for the Religious Life of the School*
 - d. Participate in and contribute to the achievement of the College's mission
 - e. Abide by College policies
 - f. Pay school fees in a timely manner
6. Special circumstances will be considered on an individual basis at the discretion of the Principal.